



100 Towns Edge Drive
PO Box 10
Quarryville, PA 17566-0010
(717) 786-7301

APPLICATION FOR EMPLOYMENT

Please answer all questions.

Date of Application: _____

GENERAL INFORMATION

Name: _____

Are you over 18? _____ If not, what is your birth date? _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone Number: _____ In which school district do you reside? _____

Have you been previously employed by Ferguson and Hassler? _____

If yes, when? _____ In what department? _____

NAMES OF FRIENDS OR RELATIVES EMPLOYED BY FERGUSON AND HASSLER

Name: _____ Relationship to you: _____

Name: _____ Relationship to you: _____

Name: _____ Relationship to you: _____

EDUCATION

	Name and Location	# of years completed	Did you graduate?
High School			
College			
Other			

LIST ANY SKILLS OR QUALIFICATIONS YOU FEEL ARE IMPORTANT TO THE JOB FOR WHICH YOU ARE APPLYING

1. _____

2. _____

3. _____

4. _____

*Application continued on other side.

EMPLOYMENT HISTORY

Please give accurate and complete information. Start with the most recent employer.

Company name: _____	Telephone Number: _____
Address: _____	
Name of Supervisor: _____	Hourly pay _____ To start: _____ Last: _____
Position and responsibilities: _____	
Reason for leaving: _____	

Company name: _____	Telephone Number: _____
Address: _____	
Name of Supervisor: _____	Hourly pay _____ To start: _____ Last: _____
Position and responsibilities: _____	
Reason for leaving: _____	

EMPLOYMENT DESIRED

What position or position are you applying for? _____ Full Time Part Time

If part time, what days and hours are you available? _____

Date available to start: _____ Hourly rate desired: _____

REFERENCES

May we contact your present employer? YES NO

List three people (no relatives) you have worked with or have known personally and whom we may contact for a reference:

Name: _____ Address: _____ Phone: _____ Years known: __

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Name: _____ Address: _____ Phone: _____ Years known: __

IT IS THE POLICY OF FERGUSON AND HASSLER THAT ALL INDIVIDUALS MUST HAVE AN EQUAL OPPORTUNITY TO SECURE GAINFUL EMPLOYMENT, WITHOUT DISCRIMINATION BECAUSE OF RACE, COLOR, RELIGION, SEX, AGE, NATIONAL ORIGIN, MARITAL STATUS OR DISABILITY

I understand that this application will remain on file for sixty (60) days for consideration. After sixty (60) days, if I am still interested in a position with Ferguson and Hassler, it will be necessary for me to complete a new application form.

Sign Here: _____ Date: _____

